

**La Grange Elementary School Council
Oldham County Schools**

A G E N D A

February 22, 2021

I. Call to Order

II. Agenda Approval

III. Review Norms

- Council discussions stay within the group until the action item has been approved by the Council
- Start on time and end on time
- Maintain a focus on ensuring the learning of all students
- Be willing to share ideas and open to new learning

IV. Council Action Items

A. Policy Review: 4011 (Enclosure A)

B. 2020-21 Budget (Enclosure B)

V. Consultation

Enter Closed Session to Discuss Certified Personnel Selection per KRS 61.801 (1) (f) for discussions that might lead to the appointment of an individual employee.

VI. Adjourn

La Grange Elementary
School-Based Decision Making Council

Minutes

January 25, 2021

The La Grange Elementary School Council met in regular session in the Library/Media Center at LaGrange Elementary with the following members in attendance: Jessie Gray - Teacher Rep, Jessica Galati – Teacher Rep, Ashley Phenix – Parent Rep, Kiley Walker – Parent Rep and Heather Thomas - Chair. Mrs. Thomas called the meeting to order at 2:40 pm.

1. A motion was made by Jessie Gray to approve the agenda and accept the minutes as read. Kiley Walker seconded and the motion carried with no opposition.
2. Mrs. Thomas reviewed one SBDM policy. Policy 4010 – Extended School Services. She explained what the policy means and what revisions she would recommend. After discussion and revisions, a motion was made by Ashley Phenix to accept the revised policy as written. Jessica Galati seconded the motion and the motion carried with no opposition.
3. Mrs. Thomas reviewed the Title I Annual Survey. She explained how the survey is normally given to parents as well as how it was handled for the 2020-2021 year due to the global pandemic and schools learning virtually. No action was necessary by the Council.
4. Mrs. Thomas went over that following the December SBDM meeting, KDE released a PowerPoint presentation with updates specific to CSIP, diversity, equity and inclusion & guidance for Special Called Meetings. One of the updates requests that all council members sign the Special Called Email Notification.
5. Mrs. Thomas explained the SBDM Council Report and what would be presented to the Board of Education this Thursday, 1/28/21. No action was necessary by the Council
6. Mrs. Thomas presented the projected staffing and student population for the 2021/2022 school year to the Council. Some discussion followed and no action was necessary by the Council.

The Council entered closed session to discuss certified personnel selection as provided by KRS 61.810 (1)(f) at 3:00 pm.

With no further business to discuss, Kiley Walker made a motion to adjourn. Jessie Gray seconded.

Meeting was adjourned at 3:15 pm

Enclosure A
February 22, 2021

La Grange Elementary School Council
Oldham County Schools

CONCERN:

The phrase *council policies* refer to what the school council develops and adopts concerning how the school operates. This includes such items as curriculum development, determining school schedules and technology use in schools. Policies are the rules, guidelines and procedures for school operations.

DISCUSSION:

School council policies need to contribute to raising student performance and keep a focus on achieving our mission and goals. As our goals and procedures evolve, the council needs to review our policies to determine if and how they need to be revised.

RECOMMENDATION:

Discuss the three council policies presented, make revisions, ask questions and seek additional information if needed. If questions are addressed, approved policy revisions.

LAGRANGE ELEMENTARY SCHOOL COUNCIL POLICY

Homework Policy

4011

Topic	Statement
A. Time Spent on Homework	<p><u>Content-Area Homework Expectations</u> K – 15 minutes 1 – 20 minutes 2 – 25 minutes 3 – 30 minutes 4 – 30 minutes 5 – 30-60 minutes</p>
B. Time Spent on Reading	<p>All students of La Grange Elementary school will spend an average of 15-30 minutes reading nightly. Students, K-5, will be responsible for keeping a reading log, or recording reading records in their planner. Parents will sign/initial it. Teachers will be responsible for checking it as part of the homework assignment.</p>
C. Assignments	<p>In addition to nightly reading, all students of La Grange Elementary School will spend an additional 15-30 minutes on content-area homework.</p> <p>All assignments will be collected on day due as determined by the grade level teams. Families will be notified of each grade level homework expectation at the beginning of the school year.</p>
D. Parent Signature	<p>Parents should contact their child’s homeroom teacher if there are “special” circumstances to consider. Assignments could be flexible to allow time for the number of extra-curricular/family activities throughout the school year.</p>
E. Consequences	<p>Consequences of missed homework assignments will be up to the individual teacher based on the particular child’s needs. Children will not be punished for parents not</p>

Topic	Statement
	signing the sheet or assignment book. In this case, the teachers will contact the parents.
F. Homework Activities	<p>Homework should be an extension of the activities in school. They should be a review and/or an assignment that the student is able to complete independently.</p> <p>Suggestions for homework include:</p> <ul style="list-style-type: none"> Skill practice (math worksheets, math facts, other skills) Open-response question Extended responses Writing (stories, experiences, journals) Thinking tasks Incomplete assignments Share your day with your parents in some way
G. Parent Orientation	The homework policy shall be sent home in the fall of the year, within the first two weeks of school.

Adopted – La Grange Elementary School School-Based Decision Making Council – June 25, 2002

Revised- March 27, 2006; August 1, 2007; June 30, 2011; August 27, 2013; August 25, 2014, February 22, 2021

LaGrange Elementary School Council
Oldham County Schools

CONCERN:

Review and approve the proposed general budget for the 2021-2022 school year.

DISCUSSION:

Our general spending budget comes from Section 6, kindergarten and student fees. The budget is distributed based on staffing needs first followed by building and materials needs. I will discuss the full budget proposal and answer any questions the Council may have as the recommendations are taken under consideration.

RECOMMENDATION:

Review the proposed budget documents. If changes, deletions, or additions are required, remand the plan back to the Team Leaders. If the plan is satisfactory to the Council, approve it.

La Grange Elementary School - Update: 1/13/21

Projections	Grade	# of Students	Stu/Tea Ratio
	KDG	88	
	1st	88	
	2nd	80	
	3rd	93	
	Total Primary	349	

Projections	Grade	# of Students	Stu/Tea Ratio
	4th	80	
	5th	84	
	Total	513	

Grade	Staff	Students	Size	Slots	Ratio	Ratio if additional teacher
K	4	88	24	8	22	
1	4	88	24	8	22	
2	4	80	24	16	20	
3	4	93	24	3	23.25	18.6
4	3	80	28	4	26.67	20
5th	3	84	29	3	28	21
Floater	2					
Total	24	513		42		

Rel. Arts 0 *Rel. Arts staff covered by the Board*

SUMMARY BUDGET 2021-22

Projected enrollment	513
Section 6 (\$140 per student):	\$71,820.00
Kdg. Fees (Total K 88 x 40% x \$350):	\$12,320.00
Other funding sources/carryover	\$0.00
Total	\$84,140.00

STAFFING DISBURSEMENT PLAN

Certified staffing = 22:1 ratio (Total number of students/22)	23.11
Projected staffing needs (Total number of regular classrooms):	24
Plus 1 (Superintendent's gift)	1
Certified Staff Difference (<i>\$45,000 - includes benefits</i>)	-0.11
	-\$4,864.86

Additional Certified Staff	Amount
Assistant Principal, 17 days	\$7,000.00
Total	\$7,000.00
Total needed for certified staffing:	\$2,135.14
<i>Section 6 - 0610TS</i>	\$2,135.14

Classified staffing = 48:1	.27
Total number of primary students:	349
Classified needed: K-1 aide/tech aide Projected staffing needs =	7
Classified Staff Difference	-0.27
<i>Section 6 - 0610TS</i>	\$0.00
<i>Kindergarten Fee</i>	\$0.00
<i>Other funding sources: Leopard Spot</i>	\$0.00
Balance:	\$4,333.33

TOTAL USED FOR STAFFING	
<i>Section 6 - 0610TS</i>	\$2,135.14
<i>Kindergarten Fee</i>	\$0.00
<i>Other funding sources:</i>	\$0.00
Total:	-\$2,198.19

DISBURSEMENT OF 0610TS - REGULAR TEACHING SUPPLIES:

Funds	Expense	Revenue
Total 0610TS	\$71,820.00	
Technology Fees (<i>Total students 513 x 40% x \$15</i>)	\$3,138.00	
Staffing Costs from 0610TS	\$0.00	

Media Center, Equipment, Travel, etc.

Funds	Expense	Revenue
Rental of Equipment - Xerox	\$20,000.00	
Other	\$2,000.00	
Lib.Books Elem.-Reg. Prog.	\$3,000.00	
Magazine subscriptions	\$0.00	
Supplies & Tech. Equipment		\$10,250
On-Line Licenses	\$7,250.00	
Instructional Travel & Expense	\$0.00	
Professional Development	\$3,000.00	
Office supplies	\$9,500.00	
Total	\$44,750.00	
Total for extra staffing & supplies:	\$44,750.00	
Total 0610TS Allocation:	\$71,820.00	
0601TS used staffing & supplies:	\$44,750.00	
Remaining amount in 0610TS	\$27,070.00	
Total tech fees:	\$3,138.00	
Total tech fees used:	\$0	
Remaining tech fee amount	\$3,138.00	

INSTRUCTIONAL FUNDS 2021-2022

Remaining Kindergarten Fee	\$12,320.00
Remaining 0610TS Funds	\$27,070.00
Remaining "Other"	\$0.00
Remaining Technology	\$3,138.00
Anticipated \$15.00 student fee for 513 student enrollment	\$3,078.00
Subtotal allocation for instructional supplies	\$45,606.00

Funds were distributed as follows:

Regular Classroom	Expense per student	# of students	Total Expense
K	\$34.00	88	\$2,992.00
1st	\$32.00	88	\$2,816.00
2nd	\$30.00	80	\$2,400.00
3rd	\$28.00	93	\$2,604.00
Fourth	\$28.00	80	\$2,240.00
Fifth	\$28.00	84	\$2,352.00
Subtotal:			\$15,404.00

Related Arts, Special Ed., and others

Regular Classroom	Expense per student	# of students	Total Expense
Music	\$2.50	513	\$1,282.50
Art	\$5.00	513	\$2,565.00
P.E.	\$2.50	513	\$1,282.50

Regular Classroom	Expense per student	# of students	Total Expense
World Languages	\$2.50	200	\$500.00
Guidance	\$2.50	513	\$1,282.50
Special Education	\$25.00	110	\$2,750.00
EL	\$12.00	80	\$960.00
Reading Recovery	\$15.00	60	\$900.00
Contingency	\$1,567.63	1	\$1,567.63
Interventions	\$2.00	513	\$1,026.00
Total			\$14,116.13

Remaining Balance:

\$29,806.13

\$16,085.87