

The job description outlining required duties and responsibilities for teachers is as follows and may also serve as a resource and guide in developing the teacher's individual annual plan.

Responsibility: Teachers are directly responsible to the Principal. The teacher shall plan and implement an education program that is consistent with the SBDM Council's adopted curriculum, which is aligned with Oldham County District Curriculum Framework and complies with this Board policy.

LIST OF DUTIES:

- 1. The Teacher Demonstrates Applied Content Knowledge**
 - 1.1 Communicates concepts, processes, and knowledge
 - 1.2 Connects content to life experiences of student
 - 1.3 Demonstrates instructional strategies that are appropriate for content and contribute to student learning
 - 1.4 Guides students to understand content from various perspectives
 - 1.5 Identifies and addresses students' misconceptions of content
- 2. The Teacher Designs and Plans Instruction**
 - 2.1 Develops significant objectives aligned with standards
 - 2.2 Uses contextual data to design instruction relevant to students
 - 2.3 Plans assessments to guide instruction and measure learning objectives
 - 2.4 Plans instructional strategies and activities that address learning objectives for all students
 - 2.5 Plans instructional strategies and activities that facilitate multiple levels of learning
- 3. The Teacher Creates and Maintains Learning Climate**
 - 3.1 Communicates high expectations
 - 3.2 Establishes a positive learning environment
 - 3.3 Values and supports student diversity and addresses individual needs
 - 3.4 Fosters mutual respect between teacher and students and among students
 - 3.5 Provides a safe environment for learning
- 4. The Teacher Implements and Manages Instruction**
 - 4.1 Uses a variety of instructional strategies that align with learning objectives and actively engage students
 - 4.2 Implements instruction based on diverse student needs and assessment data
 - 4.3 Uses time effectively
 - 4.4 Uses space and materials effectively
 - 4.5 Implements and manages instruction in ways that facilitate higher order thinking
- 5. The Teacher Assesses and Communicates Learning Results**
 - 5.1 Uses pre-assessments
 - 5.2 Uses formative assessments
 - 5.3 Uses summative assessments
 - 5.4 Describes, analyzes, and evaluates student performance data
 - 5.5 Communicates learning results to students and parents
 - 5.6 Allows opportunity for student self-assessment
- 6. The Teacher Demonstrates the Implementation of Technology**
 - 6.1 Uses available technology to design and plan instruction
 - 6.2 Uses available technology to implement instruction that facilitates student learning
 - 6.3 Integrates student use of available technology into instruction
 - 6.4 Uses available technology to assess and communicate student learning
 - 6.5 Demonstrates ethical and legal use of technology
- 7. The Teacher Reflects On and Evaluates Teaching and Learning**
 - 7.1 Uses data to reflect on and evaluate student learning
 - 7.2 Uses data to reflect on and evaluate instructional practice
 - 7.3 Uses data to reflect on and identify areas for professional growth

8. The Teacher Collaborates with Colleagues, Parents and Others

- 8.1 Identifies students whose learning could be enhanced by collaboration
- 8.2 Designs a plan to enhance student learning that includes all parties in the collaborative effort
- 8.3 Implements planned activities that enhance student learning and engage all parties
- 8.4 Analyzes data to evaluate the outcomes of collaborative efforts

9. The Teacher Demonstrates Professionalism, Evaluates Teaching and Implements Professional Development

- 9.1 Upholds and models the Kentucky Professional Code of Ethics for Certified Personnel
- 9.2 Self-assesses performance relative to Kentucky's Teacher Standards
- 9.3 Identifies priorities for professional development based on data from self-assessment, student performance, and feedback from colleagues
- 9.4 Designs a professional growth plan that addresses identified priorities
- 9.5 Shows evidence of professional growth and reflection on the identified priority areas and impact on instructional effectiveness and student learning
- 9.6 Follows school district policies and procedures
- 9.7 Meets professional expectations and responsibilities
- 9.8 Adheres to safe work practices

10. The Teacher Provides Leadership within the School/Community/Profession

- 10.1 Identifies leadership opportunities that enhance student learning and/or professional environment of the school
- 10.2 Develops a plan for engaging in leadership activities
- 10.3 Implements a plan for engaging in leadership activities
- 10.4 Analyzes data to evaluate the results of planned and executed leadership efforts

OTHER JOB DUTIES

- 1. Fulfills at least the minimum work day established by the Kentucky Department of Education (7 hours and thirty minutes)
- 2. When appropriate and relevant, accompanies students on all school-sponsored or school-endorsed trips
- 3. Assumes responsibility for the care of school property and equipment and reports any loss or damage immediately to the Principal
- 4. Maintains a positive physical appearance of proper attire, neatness and grooming that is appropriate for instruction and school safety