

OLDHAM COUNTY BOARD OF EDUCATION POLICY

COLLABOARTIVE COMMUNITY PLANNING RELATING TO SCHOOLS

2050

*References: KRS Chapter 100
Relates to: 2050AR*

The Oldham County Board of Education (the “Board”) believes in working collaboratively with community leaders to strive for continuous improvement for Oldham County and its citizens. The Board believes that leaders involved in community planning should consider the school district, its employees and its students, who make up a large part of the Oldham County community. In order to work collaboratively with community leaders regarding infrastructure planning for Oldham County, the Board shall have available the school district’s enrollment projections and student growth rate and provide that information to our community leaders so that leaders may make decisions about growth management and infrastructure needs in Oldham County.

School District Facility Planning

The School District will review and update its Facilities Plan for the construction and renovation of its schools in accordance with the Kentucky Department of Education’s regulations concerning District Facilities Plans. This Facilities Plan will consider the prospective school capacity needed to serve the students projected for at least five years at each school organization level (e.g. elementary, middle or high). The plan will include what capital construction projects, including facility additions and modifications, are needed to serve students, a budget for all projects, and a schedule for completing those projects. The Facility Plan and any amendments to it, shall be approved by the Kentucky Department of Education.

Determination of School Building Capacity

A key component of Facility Planning is the determination of school building capacity. “Building capacity” means the numerical capacity of the school building to educate students, as determined by the Kentucky Department of Education, and includes in the consideration, permanent buildings, buildings under construction, and leased buildings, but does not include mobile classrooms, gymnasiums, cafeterias and special purpose rooms not intended for instructional use.

Determination of Student Enrollment Growth Rate

Projected student enrollment growth rate is required for Facility Planning. Student enrollment growth rate shall be determined by the number of Oldham County housing starts divided by the number of new students enrolled in the Oldham County Schools for that same year. That rate shall be used to determine the projected number of new students for each new housing development.

Determination of Student Enrollment Projections

In order to make reasonably accurate student enrollment projections, the school district shall consider current and projected school size, actual enrollment increases, birth rates, and Oldham County housing starts and make projections for the next three years, five years and ten years. The Superintendent will carefully consider and then select the length of projection that most accurately predicts enrollment for the Oldham County Schools.

Certificate of Adequate Public Facilities

In order to assist community planners and in keeping with the desire to have all infrastructure in place prior to development and growth, the Oldham County Board of Education will consider applications from a housing developer for an agency letter. The agency letter will be a certification that the Oldham County Schools have adequate capacity to serve the students who are projected to be generated from the housing development. “Adequate capacity” shall be determined when considering building capacity, student growth rate, student enrollment projection, and how those are impacted by the developer’s total plan, including phasing and/or mitigation of impact as defined in this policy. The application for an agency letter will be placed on the agenda and voted on by the Board at a regularly scheduled Board meeting. The standard for whether the agency letter is approved is whether the projected total capacity falls within the numerical guide established by the Board and Oldham County Planning and Development.

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Procedure for Request of an Agency Letter

The developer shall submit the application for an agency letter, and all supporting documentation, fifteen (15) business days prior to the Board Meeting at which the developer desires that the agency letter be considered. The Superintendent or designee shall review the agency letter and make a recommendation to the Board at the Board Meeting. The Board will consider the Superintendent's recommendation as a part of the consent agenda.

Increasing Capacity

In addition to capital construction projects that are identified in the Board's Facility Plan, the Board will consider the appropriateness and timing, if appropriate, of the following actions in order to increase capacity at times when building capacity is not available:

- Redistricting;
- Increasing class sizes;
- Increasing school sizes;
- Converting non-instructional space to use for instruction;
- Reducing intra-district transfers;
- Scheduling instruction in teacher conference areas and during teacher planning periods;
- Grade level re-alignment.