

## OLDHAM COUNTY BOARD OF EDUCATION POLICY

### BOARD MEMBER EXPENSE REIMBURSEMENT

1026

*References: KRS 160.280; OAG 85-53, OAG 76-329, OAG 92-136, OAG 80-395*

#### **Per Diem**

Board members may receive a per diem of one hundred fifty dollars (\$150) per day for regular or special Board meeting or training session attended as required by law, and their actual expenses, not to exceed six thousand dollars (\$6,000) per calendar year per member.

#### **In-District Expenses**

Members may be reimbursed for actual and necessary expenses incurred within the District while attending to Board business. In district expense reimbursement and per diems may not to exceed a total of six thousand (\$6,000) in any calendar year per member.

Actual mileage shall be reimbursed at the same rate as that for employees of the District.

Meals incurred inside the District shall not be reimbursed, except for banquets that members attend representing the District.

#### **Out-of-District Travel**

Members of the Board shall be reimbursed for actual and necessary expenditures incurred outside the District. Board members shall obtain Board approval prior to incurring any out-of-district expenses. Reimbursement shall be documented by receipts. Advancements for anticipated expenses shall not be made.

Expenses for personal entertainment and alcoholic beverages shall not be reimbursed.

#### **Credit Cards**

Board members shall not be issued District credit cards.

#### **Spouse's Travel**

All travel expenses of spouses shall be paid by the Board member at the time the expense is incurred. There shall be no reimbursement of such expenditures.